

WEST PERRY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
MONDAY, APRIL 13, 2015
7:30 P.M. BOARDROOM
AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

1. March 9, 2015

IV. TREASURER'S REPORT

1. Revenue and Expense Report – March 2015
2. Treasurer's Report – March 2015

V. BOARD COMMITTEE REPORTS

- a. Capital Area Intermediate Unit
- b. Cumberland-Perry Area Vocational Technical School
- c. Harrisburg Area Community College
- d. Pennsylvania School Boards Association
- e. Athletic Committee
- f. President's Report

VI. APPROVAL OF BILLS

1. Regular Bills

VII. SUPERINTENDENT'S REPORT

VIII. SPECIAL PRESENTATIONS

1. Staff and Student Spotlight – Dr. O'Brien and Mr. Skethway
2. Mr. Bruhn – Cumberland/Perry Area Vocational Technical School – Student Presentation
3. High School Musical Presentation

IV. RECOGNITION OF VISITORS

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Other

X. NEW BUSINESS

1. The Administration is recommending approval of the food service management contract to Metz Culinary Management for the 2015-2016 fiscal year at a guaranteed loss of no greater than \$95,000. The contract may be renewed by mutual agreement for up to three additional one-year periods.
2. The Administration is recommending approval of the contract with Affiniti to provide building-to-building network connectivity.
3. The Administration is recommending the approval of a 4-day work week for the time period of June 15, 2015 – August 14, 2015 as a means of providing energy savings to the district. No Friday or weekend building use will be permitted during this time frame.
4. The Administration is recommending approval of the revised Literacy Intervention by Families and Teachers (LIFT) Coordinator job description.
5. The Administration is recommending approval of the revised Literacy Intervention by Families and Teachers (LIFT) Teacher job description.

New Business continued:

6. The Administration is recommending approval of the revised Literacy Intervention by Families and Teachers (LIFT) Aide job description.
7. The Administration is recommending approval of the proposal for the West Perry Show Choir Club at West Perry High School for the 2014-2015 school year. Jennifer DiLissio, Music Teacher, will be the advisor for this club.
8. The Administration is recommending approval for the Class of 2015 to take their senior class trip to Pine Grove Resort, Kerhonkson, NY. from May 29, 2015 to May 31, 2015.
9. The Administration is recommending approval for the Class of 2016 to take their senior class trip to Walt Disney World, Orlando, FL. from June 3, 2016 to June 6, 2016.
10. Personnel:
 - a. Diane Foose, New Bloomfield Elementary, Second Grade Teacher, resignation due to retirement, effective at the end of the 2014-2015 school year.
 - b. James White, West Perry Middle School, Health and Physical Education Teacher, resignation due to retirement, effective at the end of the 2014-2015 school year.
 - c. Barbara Burgett, Blain Elementary, Lunch Recess Aide, 2 ½ hours, voluntary resignation, effective March 13, 2015.
 - d. Sharon Liggett, New Bloomfield Elementary, Learning Support Aide, resignation due to retirement, effective at the end of the 2014-2015 school year.
 - e. Margaret Maize, New Bloomfield Elementary, Autistic Support Aide, voluntary resignation due to retirement, effective April 3, 2015.
 - f. Leave of Absence:
 1. Jennifer Kauffman, New Bloomfield Elementary, Second Grade Teacher, is requesting a paid leave of absence from approximately May 22, 2015 through September 16, 2015 to be followed by an unpaid Family Medical Leave of Absence from approximately September 17, 2015 through October 30, 2015. Mrs. Kauffman has met all requirements for said leave in accordance with the agreement between West Perry School District and the West Perry Education Association.
 2. Lisa Liddick, Carroll Elementary, Nurse- LPN, is requesting an unpaid leave of absence for Friday, June 5, 2015. Mrs. Liddick will be using four personal days in conjunction with this leave from Monday, June 1, 2015 through Thursday, June 4, 2015.
 3. Margaret Maize, New Bloomfield Elementary, Autistic Support Aide, unpaid leave of absence from Monday, March 23, 2015 through Friday, April 3, 2015.
 4. Kate Scordo, West Perry School District, Administrative Office, Transportation Clerk, is requesting an unpaid leave of absence for March 17, 2015, April 9, 2015, April 23, 2015, April 28, 2015, and June 10, 2015. Ms. Scordo's unpaid absence on each day will be in half day increments.
 5. Deb Sheaffer, West Perry Middle School, Life Skills Support Aide, is requesting an unpaid leave of absence for Wednesday, May 6, 2015. Mrs. Sheaffer will be using two personal days in conjunction with this leave on Monday, May 4, 2015 and Tuesday, May 5, 2015.
 - g. Transfers:
 1. Sally Mohler, West Perry High School, Life Skills Support Aide, One-on-One, transfer to New Bloomfield Elementary, Learning Support Aide, effective for the 2015-2016 school year. Mrs. Mohler will be filling the vacant position of Sharon Liggett, Personnel, Item 8.c of the April 13, 2015 Board agenda.

- h. Employment - All Pending Receipt of Required Documentation:
1. Sara E. Christopher, West Perry High School, Long-term Substitute, English Teacher, effective March 30, 2015; Salary: \$90.00 per day with no benefits (if assignment is greater than 45 days, salary will be based upon Board policy 305). Mrs. Christopher will be filling the vacant position of Ashley McMillen, due to leave of absence, Personnel, Item 5.e.2 of the February 9, 2015 Board agenda.
 2. Linda Shader, Carroll Elementary/West Perry High School, Speech and Language Clinician, effective April 14, 2015 through the remainder of the 2014-2015 school year; Salary: \$90.00 per day with no benefits (if assignment is greater than 45 days, salary will be based upon Board policy 305). Mrs. Shader will be assigned to work three days per week during this assignment. Mrs. Shader will be filling the vacant position of Erica Weibley, due to leave of absence, Personnel, Item 5.e.3 of the February 9, 2015 Board agenda.
 3. Shana Trout, West Perry School District, District Wide, Custodian, effective April 20, 2015; Salary: \$9.25 per hour. Miss Trout will be filling the vacant position of Paul Trout due to transfer, Personnel, Item 3.g.3, of the December 8, 2014 Board meeting.
 4. The Administration is recommending approval of Lauren Baker, Blain Elementary, Third Grade Teacher, as Interim Building Technology Coordinator, effective March 20, 2015 through the remainder of the 2014-2015 school year; Stipend: \$102.00 for this assignment. Mrs. Baker will be filling the vacant position of Rachel Mleczo, due to leave of absence, Personnel, Item 5.e.2 of the February 9, 2015 Board agenda. Mrs. Mleczo will receive a stipend of \$248.00 for assignment from August 19, 2015 through March 19, 2015.
 5. Day-to-Day Substitute Teacher:
 - a. Bryon Benner – Health and Physical Education
 - b. Jessica Fisk – English 7-12
 - c. Jill Harrer – Grades PK-4; Special Education PK-8
 - d. Kevin Williams – Health and Physical Education
 6. Bus/Van Drivers:
 - a. Michael L. Rudy for Dennis K. Dum/Dum’s Bus Service & Dum’s Bus Service, Inc.
 7. The Administration is recommending the following coaches for approval:
(Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)
 - a. Megan Albert, Varsity Field Hockey Coach, Stipend: \$2,020.20. This position was previously held by Tiffany Fry.
 - b. Michelle Black, Volunteer Assistant JV Softball Coach
 - c. Amara Dell, Volunteer Assistant Track and Field Coach
 - d. Mark Shelly, Volunteer Assistant Track and Field Coach

EDUCATION

1. Federal Programs update
2. The Administration is recommending approval of the following textbook for the 2015-2016 high school Keystone Biology course.
Biology by Stephen Nowicki, Holt McDougal, Copyright 2012
3. The Administration is recommending approval to operate a summer school program for four (4) weeks during the summer for eligible students in grades 9-12 who require credit recovery. Costs to be covered by student registration fees. District funds up to \$1,000.00 will be used if registration fees do not cover total costs.

FISCAL

1. District Student Activity Funds Report as of March 31, 2015 (informational item only)
2. 2014-2015 Budgetary Transfer Request

Fiscal continued:

3. The Administration is recommending the following General Supply bid awards through Keystone Purchasing Network (KPN) for the 2015-2016 school year:

Acco Brands USA LLC	\$	43.86
Cascade School Supplies	\$	1,602.70
Kurtz Brothers	\$	4,427.28
National Art & School Supplies	\$	2,989.73
Phillips Supply Company	\$	2,271.04
Pyramid School Products	\$	5,689.15
School Specialty	\$	<u>1,195.49</u>
Total	\$	18,219.25

4. The Administration is recommending the following Art Supply bid awards through Keystone Purchasing Network (KPN) for the 2015-2016 school year:

Blick Art Supplies	\$	44.74
Cascade School Supplies	\$	1,560.84
Kurtz Brothers	\$	1,255.18
National Art & School Supplies	\$	1,254.14
Phillips Supply Company	\$	128.71
Pyramid School Products	\$	1,813.34
School Specialty	\$	3,944.50
Triarco Arts & Crafts	\$	<u>392.01</u>
Total	\$	10,393.46

5. The Administration is recommending the following Copy Paper bid award through Keystone Purchasing Network (KPN) for the 2015-2016 school year:

Contract Paper Group, Inc.	\$	<u>19,618.40</u>
Total	\$	19,618.40

6. The Administration is recommending out dated technology equipment at West Perry District Office be declared surplus.

7. The Administration is recommending books no longer used at Blain Elementary be declared surplus.

ADJOURNMENT

Board Agenda 7: 04-13-15
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